

EXETER TOWNSHIP SCHOOL DISTRICT

**200 ELM STREET
READING, PENNSYLVANIA 19606**



BOARD OF SCHOOL DIRECTORS

VOTING MEETING AGENDA

JANUARY 20, 2015

7:00 P.M.

ADMINISTRATION BUILDING

**EXETER TOWNSHIP SCHOOL DISTRICT
BOARD VOTING MEETING**

**Tuesday, January 20, 2015
7:00 P.M.
Administration Building**

SUBJECT: Meeting of the Exeter Township Board of School Directors on Tuesday, January 20, 2015 at 7:00 p.m. at the Administration Building.

BUILDING/PROGRAM REPORT:

- A. Technology Report – Joseph Way, Technology Supervisor *(Attachment Rpt-A)*
- B. Senior High Report – Mr. William Cain, Principal *(Attachment Rpt-B)*

PRESENTATION:

- A. FY 2015-2016 Preliminary General Fund Budget Update – Anne Guydish

I. Formal Opening:

Welcome and Opening Comments Regarding Board Process

II. Public Comment:

III. Minutes:

- A. Board Reorganization Minutes – December 2, 2014 *(Attachment III.A)*
- B. Board Workshop Minutes – December 2, 2014 *(Attachment III.B)*
- C. Board Voting Minutes – December 16, 2014 *(Attachment III.C)*

IV. Treasurer's Report: *(Attachment IV)*

V. Business Functions: Dr. Timura

- A. It is recommended that the Board of School Directors approves budget transfers for the month of December, 2014, in the amount of \$26,396. *(Attachment V.A)*

- B. It is recommended that the board of school directors awards the bid for two buses to Brightbill Body Works, the lowest bidder. The total cost for two new 77 passenger Blue Bird Buses is \$184,350. The trade value for the 1998 and 2001 buses is \$17,000. The net cost of the lowest bid is \$167,350.
(Attachment V.B)
- C. It is recommended that the Board of School Directors approve the submission to the Berks County Tax Claim Office the 2014 St. Lawrence Borough School Real Estate taxes declared delinquent in the amount of \$30,562.00. Collection rate was 98.68%. (Last year's amount, \$26,563.20; 98.85% collection.)
(Attachment V.C)
- D. It is recommended that the Board of School Directors approve the submission to the Berks County Tax Claim Office the 2014 Exeter Township School Real Estate taxes declared delinquent in the amount of \$1,053,678.26. Collection rate was 97.4%. (Last year's amount, \$1,219,684.47; 96.9% collection.)
(Attachment V.D)

VI. Personnel Committee:

Dr. Bender

A. **RETIREMENTS:**

It is recommended that the Board of School Directors accepts the following retirements:

1. **CERTIFICATED STAFF:**

- a. **Janet L. Hartwich – Junior High School Special Education teacher, effective at the end of the 2014-2015 school year.**

2. **SUPPORT STAFF:**

- a. **Carol A. Thiele – Reiffton Cafeteria, effective at the end of the 2014-2015 school year.**

B. **RESIGNATIONS:**

It is recommended that the Board of School Directors approves or ratifies the following resignations:

1. **SUPPORT STAFF:**

- a. **Brook E. Ziegler – Reiffton Part-Time Aide – Reading, effective January 2, 2015.**

2. **EXTRACURRICULAR STAFF:**

- a. **Talia Russell – Senior High Junior Varsity Head Winter Cheerleading Coach, effective January 5, 2015.**

C. APPOINTMENTS:

It is recommended that the Board of School Directors approves or ratifies the following appointments:

1. CERTIFICATED STAFF:

- a. Kelsey E. Adair – Junior High Special Education Long-Term Substitute, for Mary Montanya while she is on leave, at a salary of \$40,000 (Open Step), beginning January 2, 2015 through and including March 27, 2015.

2. EXTRACURRICULAR STAFF:

- a. Angela Rose – Senior High Junior Varsity Head Winter Cheerleading Coach - Interim, at a salary of \$842.50 (prorated) (Category 9, Level 2), effective for the 2014-2015 school year, pending receipt of documentation.
- b. Spring Coaching Staff *(Attachment VI.C.2.b)*

3. SUPPORT STAFF:

- a. Anthony J. Ciatto – Senior High Aide – In-School Suspension, at a rate of \$12.50/hour, pending receipt of documentation, with an effective date to be determined.

D. LEAVES OF ABSENCE:

It is recommended that the Board of School Directors approves or ratifies the following leaves of absence:

1. CERTIFICATED STAFF:

- a. Denise D. Stine – Senior High Math Teacher requesting Family Medical Leave following the use of sick days, beginning February 23, 2015, through the end of the 2014-2015 school year.

E. CHANGE OF STATUS:

It is recommended that the Board of School Directors approves or ratifies the following requests for change of status:

1. SUPPORT STAFF:

- a. Lynn O'Brien – Transferring from General Cafeteria position (2.50 hours/day) at Owatin Creek Elementary to General Cafeteria position (3 hours/day) at Lorane Elementary, at no change in pay rate, effective January 5, 2015.

- b. Laura Wike – Transferring from General Cafeteria position (4.50 hours/day) at the Junior High to Assistant Head Cook (6.75 hours/day) at the Senior High, at a rate of \$18.45/hour, effective January 5, 2015.
- c. **Christina M. Herner – Part-Time Classroom Aide – Jacksonwald – Additional Assignment as ESL long-term substitute (temporary need to serve two students) for a total of 52.25 hours of ESL, at a rate of \$28.22 per hour (totaling \$1,474.50), effective January 21, 2015 through June 4, 2015.**

F. STAFF CONFERENCES:

It is recommended that the Board of School Directors approves the following staff conferences:

Staff Conferences,
Estimated Fees:

1. **Attendee(s): Erika Moyer, Dana Wurtz**
Title: AAC Users and iPad Communicators
Organization: BCIU
Date(s): January 27, 2015 and March 27, 2015
Costs: Reg-\$0; Trans-\$0; Meals-\$0; Lodging-\$0; Sub-\$440; Wages-\$0
Total Cost: \$440.00
\$440.00
2. **Attendee(s): Justin Freese, Brandy Himmelreich, Jeffrey MacFarland, Heidi Rochlin**
Title: Mathematics Design Collaborative
Organization: BCIU
Date(s): January 29-30, 2015
Costs: Reg-\$0; Trans-\$0; Meals-\$0; Lodging-\$0; Sub-\$440; Wages-\$0
Total Cost: \$440.00
\$440.00
3. **Attendee(s): Michael Herman, Gretchen Hess, Tracy Powell**
Title: Alignment of PA Science Standards
Organization: Lincoln IU #12
Date(s): February 4, 2015
Costs: Reg-\$0; Trans-\$89.60; Meals-\$0; Lodging-\$0; Sub-\$330; Wages-\$0
Total Cost: \$419.60
\$419.60
4. **Attendee(s): Lori Eddy**
Title: Safety Care Initial Behavioral Safety Training
Organization: BCIU
Date(s): February 4-5, 2015
Costs: Reg-\$0; Trans-\$0; Meals-\$0; Lodging-\$0; Sub-\$0; Wages-\$0
Total Cost: \$0.00
\$0.00

Staff Conferences,
Estimated Fees:

5. Attendee(s): Joseph Way
Title: Annual Conference
Organization: PA Educational Technology Expo & Conference (Pete & C)
Date(s): February 9-10, 2015
Costs: Reg-\$195; Trans-\$50; Meals-\$0; Lodging-\$0; Sub-\$0; Wages-\$0
\$245.00 Total Cost: \$245.00

6. Attendee(s): Jeffrey MacFarland
Title: **Pearson Scheduling Seminar**
Organization: **Pearson School Systems**
Date(s): **February 12-13, 2015**
Costs: **Reg-\$500; Trans-\$25; Meals-\$0; Lodging-\$0; Sub-\$440; Wages-\$0**
\$525.00 Total Cost: \$525.00

7. Attendee(s): Greg Fries, Suzanne Miller
Title: 2015 CPM Teacher Conference (San Francisco, CA)
Organization: College Prep Math
Date(s): February 27-28, 2015
Costs: Reg-\$400; Trans-\$1,200; Meals-\$180; Lodging-\$1,120; Sub-\$0;
Fees-\$70
\$2,970.00 Total Cost: \$2,970.00

8. Attendee(s): Jodi Moyer, Karen Williams
Title: **2015 Conference for PA Kindergarten Teachers**
Organization: **Staff Development for Educators**
Date(s): **March 2-3, 2015**
Costs: **Reg-\$388; Trans-\$0; Meals-\$0; Lodging-\$0; Sub-\$220; Wages-\$0**
\$608.00 Total Cost: \$608.00

9. Attendee(s): Anne Guydish
Title: Annual Conference
Organization: PASBO (PA Assoc. of School Business Officials)
Date(s): March 11-12, 2015
Costs: Reg-\$250; Trans-\$132; Meals-\$0; Lodging-\$0; Sub-\$0; Wages-\$0
\$382.00 Total Cost: \$382.00

10. Attendee(s): Carol Pomian
Title: Teaching Self Determination Skills
Organization: BCIU
Date(s): March 12, 2015
Costs: Reg-\$0; Trans-\$0; Meals-\$0; Lodging-\$0; Sub-\$0; Wages-\$0
\$0.00 Total Cost: \$0.00

11. Attendee(s): Erin Staub
Title: STEM-Focused Career Development
Organization: ASSET STEM Education
Date(s): March 30, 2015
Costs: Reg-\$0; Trans-\$160; Meals-\$0; Lodging-\$0; Sub-\$0; Tolls-\$19.57
\$179.57 Total Cost: \$179.57

Staff Conferences,
Estimated Fees:

12. Attendee(s): Sally Lamm
Title: Book Expo of America
Organization: Book Expo of America
Date(s): May 28, 2015
Costs: Reg-\$150; Trans-\$0; Meals-\$0; Lodging-\$0; Sub-\$0; Tolls-\$0
Total Cost: \$150.00

\$150.00

Accumulated Estimate of
Staff Conference Fees:
\$6,359.17

VII. Student Functions:

Mrs. Kutscher

- A. It is reported that the following field trip(s), within the 60-mile radius, have been approved:
1. Senior High Gifted students to the Topton American Legion Post 217 on January 17, 2015, to compete in a practice PA Oratorical contest.
 2. Senior High Choral Music students to Muhlenberg High School on January 22-24, 2015 for the PMEA District 10 Chorus Festival.
 3. Owatin Creek Multi-Disabled and Life Skills students to Bowl-O-Rama on January 23, February 27, March 20, April 24 and May 29, 2015.
 4. Senior High Orchestra members to Conrad Weiser High School on January 27, 2015 for Senior County Orchestra.
 5. Senior High Band members to Conrad Weiser High School on January 28, 2015 for Senior County Band rehearsal.
 6. Senior High Choral Music students to Conrad Weiser High School on January 30, 2015 for the Berks Senior County Chorus Festival.
 7. Senior High Orchestra members to Blue Mountain School District on February 4, 2015 for District Orchestra.
 8. **Chorus (Grades 7-9) members to Governor Mifflin High School on February 10, 2015 for Berks County Junior High Chorus auditions.**
 9. Junior High Band and Orchestra members to Governor Mifflin High School on February 17, 2015 for County Band and Orchestra auditions.
 10. **Senior High 11th Grade students to Alvernia University on March 3, 2015, for Alvernia's Spring College Fair for Juniors.**

- B. It is recommended that the Board of School Directors approves a contract agreement between the Exeter Township School District and Autism & Behavioral Consulting, LLC, to provide Board Certified Behavior Analyst(s) (BCBAs) at Exeter Township School District, at a rate of \$95/hour plus \$0.55 per mile for mileage reimbursement, for the remainder of the 2014-2015 school year.
- C. **It is recommended that the Board of School Directors approves an Agreement between the Exeter Township School District and NHS Pennsylvania to provide educational services to students with autism and/or emotional disturbance for the 2014-2015 school year, at a cost of \$156.36 per day, per student.**

VIII. <u>Curriculum/Programs:</u>	Mr. Diesinger
IX. <u>Curriculum Committee:</u>	Mr. Diesinger
X. <u>Berks County Intermediate Unit Board of Directors:</u>	Mr. Quinter
XI. <u>Athletic Committee:</u>	Mr. Staub
XII. <u>Legislative Liaison/Township Liaison:</u>	Mr. Quinter
XIII. <u>Public Relations:</u>	Mr. Cramer
XIV. <u>Berks Career & Technology Center Joint Operating Committee:</u>	Mr. Diesinger
XV. <u>Facilities Committee:</u>	Mr. Brady
XVI. <u>Audit Committee:</u>	Mrs. O'Brien-Pieja
XVII. <u>Payment Requests:</u>	Mrs. O'Brien-Pieja (Attachment XVII)
XVIII. <u>Superintendent's Report:</u>	Dr. Martin